



14forty SWBC 2023 ADULT VOLUNTEER EXPECTATIONS

COME READY TO:

- Minister love and joy to those around; prepare for each service you will be serving in
 - If correction is necessary, correct in love and encouragement, using a firm tone but never raising your voice or touching a student. If necessary, get the attention of the head usher for assistance.
- Maintain a good attitude: be attentive, proactive, and positive!
- Stay in your position once assigned- you were placed in an area for a specific purpose.
- ALWAYS use the "2 deep rule" when involved in a situation with a student.
 - NEVER be alone or in a one-on-one situation with a student!
- Be aware of people who are not students or staff:
 - ALL visitors should have a badge or an approved wristband. Direct those out of place to sign in and obtain a wristband. Those with a badge or wristband may sit in the designated visitor section.

DRESS CODE:

- Wear required badge & comfortable shoes.
- Wear clothing that is appropriate, modest & neat as you are a representative of Jesus, Student Ministries & KCM.
- What you should NOT wear:
 - Ladies- no low-cut tops, short skirts or shorts
 - Gentlemen- no earrings or other facial piercings may be worn (KCM Policy)

GENERAL INFO:

- Please turn phone on silent while serving and refrain from using during services.
- Make sure you sign in and out with your lead each time you arrive and leave. (All volunteers receive a convention media set after serving 8 or more times!)
- Make a commitment to be on time! If you are late to a report time, you may be unable to volunteer for that service.
- REMEMBER: You represent 14forty and KCM off site as well! Be kind to hotel staff, convention guests and any individuals you contact during the week. You will be recognized. 😊

Schedule of when to arrive ready to go:

Pre-Service Prayer will be in the Ballroom on the Main Stage before all morning and evening sessions. **This is mandatory for all volunteers.**

Monday-Friday

Morning: **7:30am** (Pre-Service Prayer)
7:45am (Volunteer Check In)

Afternoon: **1:15pm**

Evening: **5:45pm** (Volunteer Check In)
6:00pm (Pre-Service Prayer)

Saturday

Morning: **8:00am** (Pre-Service Prayer)
8:15am (Volunteer Check In)

No Afternoon Sessions

Evening: **5:45pm** (Volunteer Check In)
6:00pm (Pre-Service Prayer)